

CCPC Board of Governors  
Meeting Minutes  
Wednesday, July 10, 2019  
Delores Bowman Auditorium  
Call to order 6:15 pm

**Roll Call**

**CCPC Board members present:** Pamela Adams, Robert Brown, Ki-Afi Ra Moyo, Luwana Pettus-Oglesby, Prencis Wilson

**CCPC Board members absent:** Michelle Burns, Keith Deaton, Caroline Moore, Donald Washington, George Weatherby

**Ex-officio persons present:** Dr. Philip Lichtenstein

**Other:** Domonic Hopson, CEO CCPC, Angela Robinson, Phyllis Richardson, Virginia Scott, Dr. Yury Gonzales, Dr. Camille Jones, Holly Blackley, Ronald Robinson, Jon Lawniczak, Angela Bredestege

Topic	Discussion/Action	Motion	Responsible Party
Call to Order/Moment of Silence/Resignation of Mr. Deaton	Meeting was called to order 6:15 p.m. Mr. Keith Deaton submitted his letter of resignation from the Board effective July 10, 2019.		Robert Brown
Roll Call	Quorum of 5 of 9		Angela Bredestege
Minutes	No changes or discussion. Minutes accepted and filed.		Angela Bredestege
Board Applications	There are 4 people who have applied for the board. New board members may only be admitted during the annual meeting. The chair has indicated his intention to amend the bylaws to allow open board membership. Any applications will be held until the bylaws are amended. The minutes of this meeting serve as the 30 days written notice of the intent to amend the bylaws.		Robert Brown
HRSA	We responded to all HRSA findings and are waiting on confirmation of acceptance of our responses.		Domonic Hopson
Avondale Health Center	Health Department staff is moving forward and as of July 15, 2019, will start to provide care without UC. We are still negotiating the agreement with UC. The agreement must be presented to CCPC and BOH before it can be fully executed. We are continuing to negotiate in good faith and want to maintain our relationship with UC. We are waiting on various public relations/marketing matters until we can have all partners involved.		Domonic Hopson

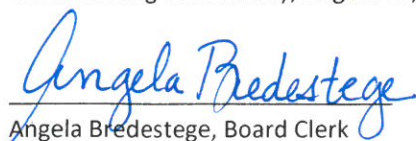
	<p>Discussion: Current patients and any new patients who discover the facility are welcome. Signage: The building manager is working the signage for the facility.</p>		
tional Health Center eek	<p>August 4 to 10, 2019. P. Richardson and the marketing team along with various site personnel are working to develop events at the health centers.</p> <p>Proposed activities: School, Behavioral Health Initiatives, Screenings, and Staff Appreciation.</p> <p>Possible kick-off at Avondale and wrap up the week at Braxton Cann.</p>		Domonic Hopson/Phyllis Richardson
Patient Survey Results	<p>Summary of Patient Survey Results. 41 questions on various topics. 1648 completed surveys. Questions focus on a variety of aspects of the health center including cleanliness, ease of getting care, staff, providers and general experience at the health center.</p> <p>Discussion: The responses are mostly positive. The action items are recognized and moving forward will be focus items for improvement.</p>		Domonic Hopson
Walnut Street Site	<p>Walnut Street Center – 3CDC is interested in purchasing the retail space on the ground floor. Talbert House has made no decision to date. They are required to give a 120-day notice if they intend to sell.</p> <p>We are reviewing patient location data from the Walnut Street and Bobbie Stern facilities to make an informed decision about where the greatest need is for a possible new site location</p> <p>We are hoping to form an exploratory workgroup with the Board of Health to evaluate possible locations.</p> <p>Discussion: It is important to know where our patients are coming from as well as where potential patients may be located. 3CDC brought 2 locations to us for consideration. However, they are very near the Bobbie Stern facility.</p>		Domonic Hopson

ard Calendar	HRSA supplied us with a template of a Board calendar. These items are all requirements to be completed by the board each year. We will be assigning each action with a time /month to assure we are in compliance with their requirements.		Domonic Hopson
Virginia Scott	Introduction of Virginia Scott as new Nursing Director. Domonic also recognized Jill Byrd and the work she did while Interim Nursing Director.		Domonic Hopson
Finance	<p>Financial Report/Dashboard continues to be a work in progress with our new accountant. The April, May and June information should be completed by the August meeting.</p> <p>FY19 is closed. Going forward, our objective is to grow our reserves in the 395 account.</p> <p>When we updated our Strategic Plan at the June 2019 meeting we added a Capital Expense Assessment for every health center (building and equipment) in order to track the longevity of our equipment and facilities.</p> <p>Discussion: We have a depreciation schedule on most capital equipment. The 395 reserve account presently has approximately \$2.5 million. An ideal range would be \$4-\$5 million. Grant revenue does not go into 395.</p>		Ronald Robinson Domonic Hopson
Finance	To Accept the City of Cincinnati Primary Care Procurement Procedure.	Motion: Pettus-Oglesby 2 <sup>nd</sup> : Wilson Passed 5-0	
	To Accept Title Change from Procurement and Oversight of Service Contracts to Oversight of Service Contracts	Motion: Pettus-Oglesby 2 <sup>nd</sup> : Moyo Passed 5-0	
	To Approve changes to the Cincinnati Health Department Draw Down Policy	Motion: Wilson 2 <sup>nd</sup> : Oglesby Passed 5-0	
	To Approve the CCPC Legislative Mandatory Restricting the Uses of Federal Grant Funds Policy and Procedure	Motion: Pettus-Oglesby 2 <sup>nd</sup> : Wilson Passed 5-0	

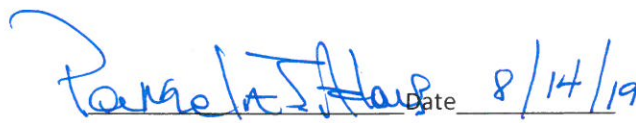
Credentialing and Privileging	<p>Based on HRSA recommendation that final authority can be vested through the CEO with the CMO. The Board will still be presented with the candidates, but no longer be required to vote on their appointment.</p> <p>Discussion: The process is extremely time consuming and the sooner we can process the applicants for approval, the sooner claims being held for payment can be processed.</p>	<p>Motion: Moyo 2<sup>nd</sup>: Pettus-Oglesby Passed 5-0</p>	Phyllis Richardson
Nursing Director	<p>2 items of priority: Getting out and working in the field – aligning physicians and nursing teams and working with payors to utilize their resources and data.</p> <p>Discussion: We are reaching out to our payors to meet with them on a regular basis regarding our patients and follow-up with their on-going care outside our healthcare centers to improve care for our patients.</p> <p>We are also looking to Ms. Scott to take the lead on the HEDIS measures to improve the care and outcome for our patients.</p>		Virginia Scott
QI Report	No Metrics for June 2019.		Yury Gonzales, M.D.
Board Applications	Discussion: Adequacy of the Questionnaire to be discussed at the next Executive Committee Meeting along with the Committee Charters.		Robert Brown
Comment	This is the final meeting for Dr. Camille Jones. She is officially retiring in August 2019.		Camille Jones, M.D.
Comment	Board of Health member, Kate Schroder, is running for congress.		Phil Lichtenstein, M.D.

Meeting Adjourned 7:44 p.m.

Next Meeting Wednesday, August 14, 2019

  
Angela Bredestege, Board Clerk

Date 8/14/19

  
Pamela Adams, Secretary